



## Lower Connecticut River Valley Regional Bus Integration Study

### Request for Qualifications Questions

August 21, 2018

1) *The RiverCOG website states that it "has been working on a five year transit plan for the region in partnership with the Estuary Transit District and Middletown Area Transit." Can you clarify the status of that work and how it relates to the current RFQ?*

The language on the transit planning page of the website is old. The "five-year transit plan" was not completed. The Regional Bus Integration Study will be the strategic plan for the two transit districts.

2) *For the SF330, is there a requested number of projects that RiverCOG would like for section F? Is there any additional information RiverCOG would like for section H?*

There is no requested number of projects or specific additional information for the SF330. We would encourage you to provide us sufficient information that demonstrates you have the experience, understanding and qualifications to conduct a comprehensive bus transit study, with a focus on integrating the operations of two small transit providers.

3) *Should all of the relevant experience and resumes requested in items 2 and 3 on page 3 of the RFQ be part of the SF330, or should they be submitted separately?*

We understand that the information submitted on the SF330 is redundant. This form is required by CTDOT and allows easy comparisons between different RFQ respondents. If you wish to only submit the information once, you could number your RFQ response pages and include a reference to the relevant page number on the SF330.

4) *Can the professional liability insurance requirement be waived for this project? This is a planning study and will not require any engineering.*

RiverCOG requires its consultants to carry professional liability insurance. Since it is a planning study and not an engineering study we are hopeful the premium will be less costly. If you currently don't carry insurance, RiverCOG will accept a letter from a carrier stating that they will insure you. Proof of required insurance will be required in order to execute a contract for the project