

CONNECTICUT RIVER GATEWAY COMMISSION

ANNUAL MEETING MINUTES, December 7, 2017

Present/Absent: [Excused absence (E); Unexcused absence (U)]

Chester:	Margaret (Peggy) Wilson , <i>Errol Horner</i>
Deep River:	Nancy Fischbach , <i>Kate Cotton</i>
East Haddam:	Harvey Thomas , <i>Crary Brownell (E)</i>
<i>Essex:</i>	Claire Matthews , <i>Vacancy</i>
<i>Fenwick:</i>	<i>Fran Adams</i> , <i>Borough Warden</i>
<i>Haddam:</i>	Susan Bement , <i>Vacancy</i>
Lyme:	J. Melvin Woody , Wendy Hill
Old Lyme:	Peter Cable , Suzanne Thompson
Old Saybrook:	<i>Vacancy</i> , Bill Webb
<i>Regional Rep:</i>	<i>Raul Debrigard (E)</i>
DEEP:	David Blatt
Staff:	J H Torrance Downes
Guests:	Janet Stone, DRLT; John Kennedy, DRLT

Call to Order

Chairman **Woody** called the annual meeting of the Connecticut River Gateway Commission to order at RiverCOG offices located at 145 Dennison Road, Essex at 8:00 pm.

Approval of 10/27/16 Annual Meeting Minutes

Motion by **Fischbach**, seconded by **Bement**, passed unanimously.

Reaffirmation Vote

As prescribed by Article IV (B)(2) of the bylaws, the Commission voted to reaffirm operating expenses as required in Article III.B.1.a of the bylaws for the fiscal year from July 1, 2017 to June 30, 2018. Motion by **Wilson**, seconded by **Hill**, passed unanimously.

Vote on Audit

As prescribed by Article V (B)(1)(a) of the bylaws, the Commission voted to reaffirm a discussion held earlier in the year where members decided that an audit will not be necessary for fiscal year ending June 30, 2017. Motion by **Wilson**, seconded by **Matthews**, passed unanimously.

Conflict of Interest Forms

Members provided their Conflict of Interest forms, required annually by bylaws.

Committee Assignments

Fischbach discussed committee assignments and asked for volunteers for committees. Members were asked to confirm their choices and send them by email.

2018 Meeting Schedule

The 2018 meeting schedule was presented and voted on with a motion by **Fischbach** and seconded by **Bement**, passing unanimously.

New Business

Old Saybrook representative **Bill Webb** agreed to take the position of Secretary, replacing **Fischbach** who took the position temporarily after **Madge Fish** resigned.

Adjournment. Motion to adjourn at 8:45pm by **Bement**, seconded by **Cotton**, passed unanimously.



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Chester
Deep River
East Haddam
Essex
Haddam
Lyme
Old Lyme
Old Saybrook

2018 Meeting Schedule

Unless otherwise noted, all meetings are held at RiverCOG offices at 145 Old Dennison Road, Essex, CT

January 25, 2018, 7:30pm

February 22, 2018, 7:30pm

March 22, 2018, 7:30pm

April 26, 2018, 7:30pm

May 24, 2018, 7:30pm

June 28, 2018, 7:30pm

July 26, 2018, 7:30pm

August 23, 2018, 7:30pm

September 27, 2018, 7:30pm

October 25, 2018, Annual Meeting, 7:30pm

October 25, 2017, Regular Meeting, Immediately following Annual Meeting

December 6, 2018, 7:30pm