

**MEETING MINUTES, Lower Connecticut River Land Trust  
7/18/18, 1PM, LCRVCOG Office, 145 Dennison Rd., Essex**

**Board Members In Attendance:** Bonnie Reemsnyder, Carl Fortuna, Anthony Salvatore, Michael Maniscalco, Noel Bishop

**Board Members Not In Attendance:** Cathy Iino, Melvin Woody, Clair Matthews (alternate)

**Other:** Sam Gold, Margot Burns

The meeting was called to order at 9:35am.

**Approvals of Minutes:**

**Motion:** To accept the Meeting Minutes of 6/18/18 with an amendment sent by Melvin Woody to reflect that the LCRLT has been represented for 9 years on the LTE.

**Motion made by:** Michael Maniscalco

**Seconded by:** Noel Bishop

**Voted:** Motion approved unanimously.

**RFQ Development Coordinator**

Sam Gold explained that an RFQ had been issued for a Development Coordinator through RiverCOG and in conjunction with the LCRLT. It was reported that the only proposal received was from Tom Curren. Discussion concerned how each organization including the Land Trust Exchange (LTE) land trusts could coordinate to attain the \$5,000 startup fee. It was decided that more discussion could take place once each land trust had reported as to their ability to participate and contribute.

**Motion:** To bring Tom Curren on once the \$5,000 is attained.

**Motion made by:** Anthony Salvatore

**Seconded by:** Michael Maniscalco

**Voted:** Motion approved unanimously.

**Begin Planning Mission Statement**

The LTE website with existing mission and LTE history was shown as a continuum to work from for the LCRLT website and mission. Bonnie Reemsnyder asked that staff send a working draft of a mission statement for the LCRLT be sent to the board for comment.

**Website & Logo**

Discussion concerned using the existing LTE website for the purposes of the LCRLT and to continue using the current LCRLT logo developed by Torrance Downes.

**Agreement between LCRLT & RiverCOG**

Sam Gold reported that he had a draft MOU created for the purpose of clarifying the working relationship between the LCRLT and RiverCOG that will be emailed to the group for comment. Discussion concerned the need to have the annual meeting for the LCRLT at the next COG meeting and that a memo should be sent to COG members concerning accepting money in payment for Tom Curren's service in the terms of both expenditures and revenues. A call should also be made to the COG auditors to inquire about proper transaction methods.

**Motion:** To adjourn the meeting at 10:05

**Motion made by:** Noel Bishop, **Seconded by:** Carl Fortuna, **Voted:** Motion approved unanimously.