CONNECTICUT RIVER GATEWAY COMMISSION
ANNUAL MEETING MINUTES
October 25, 2018

Present/Absent: [Excused absence (E); Unexcused absence (U)]
Chester: Margaret (Peggy) Wilson, Errol Horner
Deep River: Nancy Fischbach, Kate Cotton (E)
East Haddam: Crary Brownell, Vacancy
Essex: Claire Mathews, Mary Ann Pleva
Fenwick: Fran Adams, Borough Warden
Haddam: Susan Bement (E), Mike Farina
Lyme: J. Melvin Woody, Wendy Hill
Old Lyme: Peter Cable, Suzanne Thompson
Old Saybrook: Bill Webb, Vacancy
Regional Rep: Raul Debrigard (E)
DEEP: David Blatt
Staff: J H Torrance Downes.
Guests: None present.

Call to Order
Chairman Woody called the annual meeting of the Connecticut River Gateway Commission to order at RiverCOG offices located at 145 Dennison Road, Essex at 7:00pm.

Approval of 12/7/17 Annual Meeting Minutes
Motion to approve minutes by Wilson, seconded by Hill. Passed unanimously.

Officers
The following nominations were brought forward:
Webb, Secretary (nominated by Fischbach)
Wilson, Treasurer
Thompson, Chair (nominated by Cable, Matthews)
Matthews, Vice Chair (nominated by Fischbach, Webb)
Woody, Vice Chair (nominated by Cable, Woody)

Secretary, no others (unanimous)
Treasurer, no others (unanimous)
Chair, no others (unanimous)
Vice Chair – Matthews (East Haddam, Lyme, Deep River)
Vice Chair – Woody (Old Lyme, Old Saybrook, Chester, Essex, Haddam)

New Officers – Thompson (Chair), Woody (Vice Chair), Wilson (Treasurer), Webb (Secretary)

Reaffirmation of Operating Expenses
The Commission voted to reaffirm spending policies stipulated in Article III.B.1.b of the Gateway Rules of Procedure. Motion by Wilson, seconded by Fischbach, passed unanimously.

Discussion of Audit/Compilation
In discussion, Webb favored having the Gateway books audited as a new Treasurer would be coming in to office. Matthews spoke to how well run the finances of the Gateway Commission were overseen by the Finance Committee. After more discussion, a motion was put forth by Wilson, seconded by Matthews, to NOT do an audit or compilation this year. Motion passed unanimously.
Conflict of Interest Statements
The members were reminded that, if they hadn’t submitted Conflict of Interest Statements for the upcoming fiscal year, they should do so. Downes to send forms to members.

2019 Schedule
Members voted to change the beginning time of meetings to 7pm from 7:30pm starting January of 2019. Motion by Wilson, seconded by Thompson, passed unanimously.

Adjournment: Motion to adjourn by Wilson, seconded by Brownell, passed unanimously. 7:30pm