

CONNECTICUT RIVER GATEWAY COMMISSION

ANNUAL MEETING MINUTES

October 25, 2018

Present/Absent: [Excused absence (E); Unexcused absence (U)]

Chester:	Margaret (Peggy) Wilson , <i>Errol Horner</i>
Deep River:	Nancy Fischbach , <i>Kate Cotton (E)</i>
East Haddam:	Crary Brownell , <i>Vacancy</i>
<i>Essex:</i>	Claire Mathews , Mary Ann Pleva
<i>Fenwick:</i>	<i>Fran Adams</i> , <i>Borough Warden</i>
<i>Haddam:</i>	<i>Susan Bement (E)</i> , Mike Farina
Lyme:	J. Melvin Woody , Wendy Hill
Old Lyme:	Peter Cable , Suzanne Thompson
Old Saybrook:	Bill Webb , <i>Vacancy</i>
<i>Regional Rep:</i>	<i>Raul Debrigard (E)</i>
DEEP:	David Blatt
Staff:	J H Torrance Downes.
Guests:	None present.

Call to Order

Chairman **Woody** called the annual meeting of the Connecticut River Gateway Commission to order at RiverCOG offices located at 145 Dennison Road, Essex at 7:00pm.

Approval of 12/7/17 Annual Meeting Minutes

Motion to approve minutes by **Wilson**, seconded by **Hill**. Passed unanimously.

Officers

The following nominations were brought forward:

Webb, Secretary (nominated by **Fischbach**)

Wilson, Treasurer

Thompson, Chair (nominated by **Cable**, **Mathews**)

Mathews, Vice Chair (nominated by **Fischbach**, **Webb**)

Woody, Vice Chair (nominated by **Cable**, **Woody**)

Secretary, no others (unanimous)

Treasurer, no others (unanimous)

Chair, no others (unanimous)

Vice Chair – **Mathews** (East Haddam, Lyme, Deep River)

Vice Chair – **Woody** (Old Lyme, Old Saybrook, Chester, Essex, Haddam)

New Officers – **Thompson** (Chair), **Woody** (Vice Chair), **Wilson** (Treasurer), **Webb** (Secretary)

Reaffirmation of Operating Expenses

The Commission voted to reaffirm spending policies stipulated in Article III.B.1.b of the Gateway Rules of Procedure. Motion by **Wilson**, seconded by **Fischbach**, passed unanimously.

Discussion of Audit/Compilation

In discussion, **Webb** favored having the Gateway books audited as a new Treasurer would be coming in to office.

Mathews spoke to how well run the finances of the Gateway Commission were overseen by the Finance Committee. After more discussion, a motion was put forth by **Wilson**, seconded by **Mathews**, to NOT do an audit or compilation this year. Motion passed unanimously.

Conflict of Interest Statements

The members were reminded that, if they hadn't submitted Conflict of Interest Statements for the upcoming fiscal year, they should do so. Downes to send forms to members.

2019 Schedule

Members voted to change the beginning time of meetings to 7pm from 7:30pm starting January of 2019. Motion by **Wilson**, seconded by **Thompson**, passed unanimously.

Adjournment: Motion to adjourn by **Wilson**, seconded by **Brownell**, passed unanimously. 7:30pm