



# Lower Connecticut River Valley Council of Governments

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## Regional Planning Committee

### LOWER CONNECTICUT RIVER VALLEY REGIONAL PLANNING COMMITTEE

#### MINUTES OF REGULAR MEETING

Monday, May 18, 2020 – 6:00 pm

Virtual Zoom Meeting

#### Members:

Chester	Mike Sanders
Clinton	Alan Kravitz * (6:15) Martin Jaffe
Cromwell	Chris Cambri * Anthony LaCava *
Deep River	Bruce Edgerton Tony Bolduc
Durham	Frank DeFelice * Joe Pasquale
East Haddam	Crary Brownell Lou Salicrup
East Hampton	Michael Kowalczyk *
Essex	Sandra Childress *
Haddam	Raul deBrigard * (7:00) Stasia DeMichele
Killingworth	Alec Martin * (until 6:45) Stephanie Warren *
Lyme	Mary Stone
Middlefield	Vacancy
Middletown	Beth Emery * Kellin Atherton
Old Lyme	Harold Thompson
Old Saybrook	Thomas Cox * Karen Jo Marcolini
Portland	Vacancy
Westbrook	Bill Neale * Marie Farrell

\*Members Present

#### Staff Present:

Sam Gold  
Torrance Downes  
Eliza LoPresti  
Megan Jouflas  
Margot Burns

Guests: None

# RiverRPC

## 1. Call to Order

Chairman DeFelice called the meeting to order at 6:00 pm. The meeting was conducted via video and conference call due to the Covid-19 pandemic.

Prior to beginning the meeting Mr. Gold briefed the group on the BUILD grant application for a walkway on the Haddam-East Haddam swing bridge.

Mr. Downes discussed the latest executive order (EO) 7MM, which suspends certain approval for outdoor dining areas. These changes are now administrative and can be handled by the ZEO instead of a P&Z commission. There is a 10-day period for approval, after which the application for change will be automatically approved. There is a major effort to be up and running and not overly cautious, with an eye to approving items and possible adjustment for public safety as we move forward.

## 2. Roll Call

## 3. Seating of Alternates

Sandra Childress (Essex) was seated.

## 4. Adoption of Agenda

*Mr. Neale moved to adopt the agenda, Ms. Emery seconded. Vote was unanimous in favor.*

## 5. Public Comments – None

## 6. Approval of Minutes of Past Meetings

*Mr. Martin moved to approve the April 27, 2020 meeting minutes; second by Mr. Neale. Vote was unanimous in favor.*

*Discussion: A typo on page 3 was identified.*

## 7. Referrals – None

Mr. Downes discussed the current suspension on Covid-related intermunicipal referrals. Mr. Kravitz asked if P&Z commissions were developing their own guidelines within the guidelines of the EO. Mr. Downes has not seen this. Additional guidelines are probably ok if they are not more restrictive, but if there were guidelines developed that were more restrictive that would be outside the scope of the EO.

Mr. Downes reiterated details from the documents regarding the EO that he previously forwarded to RPC members. The EO expires in September and at that time these regulations associated with it also expire. Towns may be able to extend some items but in that case the P&Z would have to go through the typical zoning regulation change process. Non-conforming conditions and size limitations were discussed. Non-conformities will end when the EO expires as businesses are being issued a certificate, not a permit. There were questions on ADA requirements and stationary vendors. Restrictions on opening of bars vs. restaurants that have bars were discussed. There are currently no template forms provided by the state that municipalities can use.

## 8. RPOCD – New Public Outreach Proposal

Ms. Joufflas explained the new proposal for public outreach which includes one introductory webinar, to which all towns will be invited. This presentation will introduce the COG, the RPC and

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the project. This will be recorded and available for those that were not able to attend. Next, there will be a series of town-specific meetings either in each town or in groups of towns if so desired. The purpose of these will be to get the towns thinking regionally, to show we have done our homework for each town and to hear issues in the town and see how they can be addressed in a regional way with a question and answer format.

RiverCOG staff will give the presentations. The idea of a new survey was dropped. Instead the old survey will be re-energized. The meetings will be more like stakeholder interviews. There was discussion on wording within the internal outline document that is not going to the public. Ms. Joufflas will change the wording of the levels of knowledge presumed to be had by the audiences of the presentations.

The length of the presentations was discussed. It was noted that the length will need to be disclosed to the municipalities ahead of time so everyone knows what to expect. The questions that will be asked during the presentations and an outline of the presentation will be shared ahead of time.

*Upon motion of Ms. Warren and second of Mr. Kravitz it was unanimously approved to the accept the plan as presented with revisions as discussed.*

*Discussion: Ms. Emery asked that staff let the RPC know as soon as they have the date for the initial presentation. Mr. Gold stated that a time will be found that doesn't conflict with any town's P&Z meeting.*

#### **9. Miscellaneous: State, Regional or Local Planning Issues**

Meeting times were discussed. They will be moved back to the previously agreed up 7:00 pm.

#### **10. Adjournment**

*At 7:22 P.M. Mr. Kravitz moved to adjourn the meeting; second by Mr. Cambrieri. Vote was unanimous in favor.*

Respectfully submitted,  
Eliza Lopresti