

## **Received Natural Hazard Mitigation Plan Update RFP Questions**

**1. What is the grant budget amount available to the Consultant to complete the scope of work as detailed in the RFP?**

*We are not able to disclose this amount but we are confident that funding is adequate.*

**2. What is the anticipated start date and completion date that the Consultant and RiverCOG is expected to submit the final HMP to be adopted by CT DEMHS and FEMA?**

*Our existing plan is effective from September 8, 2021 through September 7, 2026.  
We anticipate a start date of March 2025 and a submittal date of March 2026.*

**3. Will your HMP Report completion date and timeline be communicated to the municipal points of contact, and will you confirm the municipal representatives assigned for this project before the project starts?**

*Yes and Yes.*

**4. Can the HMP adoption date be extended if FEMA funding is delayed within the 120 days you requested the proposal to be in effect?**

*No not as far as we know at this time.*

**5. Thank You for the quick response. Is not the taxpayer funded FEMA grant amount public information? My concern is our salaries for the staff qualified to complete this type of work have increased since the HMP was completed in 2021 and since 2023 when the COG requested the grant fund amount.**

*We have not yet received the FEMA grant, nor have we been notified by FEMA of the grant amount to be awarded. The NHMP Update Project budget will be based on the chosen consultant's proposal and staff time needed to administer the project and grant.*

**6. Since the existing plan is dated May 2021 and contains adoption resolutions with the same month, it is assumed that the plan will expire in May 2026. How long before that date will RiverCOG expect to see a full draft plan for internal review (i.e. before a draft is submitted to DEMHS for review)? On review of the current plan, it appears that the time from execution of a contract with a consultant to publication of the draft plan for local review was approximately nine months. Do you envisage a similar time frame for this update? Also, can you please clarify the difference between the "Detailed Timeline" and the "Schedule", as they appear under the Response Requirements on pages 4-5 of the RFP?**

*Our existing plan is effective from September 8, 2021 through September 7, 2026 (FEMA letter final page of existing plan). We anticipate a start date of March 2025 and a submittal date of March 2026 to CT DEHMS. A full draft plan for review should be completed by the beginning of February, 2026. The timeline would reflect the amount of time needed for each task and the schedule would reflect the month/week the tasks would be completed.*

**7. As part of the Scope of Work on pages 2 and 3, a total of 51 meetings are envisaged as part of the planning process. Can you please clarify whether or not the selected consultant is expected to provide in-person attendance at all of these, meetings, or if some (for example, guidance/evaluation sessions with individual municipalities) can be conducted online via a suitable videoconferencing app?**

*In person meetings are preferred especially for the first of the 2 meetings in each municipality but online meetings may be acceptable.*

**8. Page 4 of the RFP says that “Selection is dependent upon the negotiation of a mutually-acceptable contract”. Can you please confirm that RiverCOG will be amenable to a contract that includes payment terms based on the submission of monthly invoices with percent completions by task?**

*Yes submission of monthly invoices with percent completion by task is acceptable, with 5% retainage until the project is completed.*

**9. In our experience, the cost to develop a comprehensive FEMA-approved multi-jurisdictional natural hazard mitigation plans has increased noticeably over the period during which we have been involved in this field of work. If you can provide any indication of the funds available for this project, it will greatly help us in developing a proposal that will optimize the application of those funds.**

*We are not able to disclose this amount but we are confident that funding is adequate. We have not yet received the FEMA grant, nor have we been notified by FEMA of the grant amount to be awarded. The NHMP Update Project budget will be based on the chosen consultant’s proposal and staff time needed to administer the project and grant.*